

ANDERSON TOWNSHIP BOARD OF TOWNSHIP TRUSTEES
December 4, 2025

*Lexi Lausten, Trustee Chair
Joshua S. Gerth, Trustee Vice Chair
R. Dee Stone, Trustee
Brian M. Johnson, Fiscal Officer*

Mrs. Lausten called the meeting to order and welcomed attendees including: Fiscal Officer Brian Johnson, Township Administrator Vicky Earhart, Assistant Township Administrator for Operations Steve Sievers, Assistant Township Administrator for Human Resources Suzanne Parker, Planning & Zoning Director Paul Drury, Public Works Director Eric Luginbuhl, Law Director Margaret Comey, Anderson Township Fire & Rescue Chief Richard Martin, Sheriff's Department Sgt. Tom Lange, Fiscal Office Clerk Katie Arnold, Director of Finance Tammy Disque. Mark Magna

Mrs. Lausten called the meeting to order at 2:01 P.M.

MOTION TO ADOPT AGENDA

Mrs. Lausten moved to adopt the agenda. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

BOARD OF TOWNSHIP TRUSTEES / FISCAL OFFICER

Resolution Authorizing Payment

Mrs. Lausten moved to adopt the following resolution as presented by Mr. Johnson. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 25 – 1204 – 01

RESOLUTION AUTHORIZING PAYMENTS

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the "Board") of Anderson Township, Hamilton County, Ohio (the "Township"), as follows:

SECTION 1. This Board hereby authorizes the payment of that certain Little Miami Landscape, LLC invoice dated November 20, 2025, in the amount of \$3,225 and applied to Purchase Order No. 2025-00126, dated November 24, 2025, funds for which are appropriated for Planning & Zoning Committees.

SECTION 2. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of

any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22, except as otherwise permitted thereby.

There was no further discussion.

DISCUSSION ITEMS

Resolution Authorizing the Disposition of Personal Property Pursuant to Section 505.10(A)(7) of the Revised Code by Donation to Hamilton County Job and Family Services, of Hamilton County, Ohio

Mrs. Stone moved to adopt the following resolution as presented by Mr. Magna. **Mr. Gerth** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

RESOLUTION NO. 25 – 1204 – 02

RESOLUTION AUTHORIZING THE DISPOSITION OF PERSONAL PROPERTY PURSUANT TO SECTION 505.10(A)(7) OF THE REVISED CODE BY DONATION TO HAMILTON COUNTY JOB AND FAMILY SERVICES, OF HAMILTON COUNTY, OHIO

WHEREAS, Section 505.10 of the Revised Code (the “Statute”) provides that a board of township trustees may provide for the disposition of property, including motor vehicles, road machinery, equipment and tools, if the Board finds, by resolution, that such personal property is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, all in accordance with the Statute; and

WHEREAS, division (A)(7) of the Statute provides that if a board of township trustees determines that township personal property is not needed for public use, or is obsolete or unfit for the use for which it was acquired, and that the property has no value, the board may discard or salvage that property; and

WHEREAS, the Township acquired and owns twenty-two (22) pieces of Martin/Brattrud Ottoman Model 2002-XA upholstered ottomans (the “Property”), which have been used and are worn and no longer needed for public use by the Township; and

WHEREAS, this Board desires to dispose of the Property listed in Exhibit A, attached hereto and by this reference made a part hereof, which this Board hereby deems to no longer have monetary value to the Township; and

WHEREAS, Hamilton County Job & Family Services (“JFS”), a department and agency of Hamilton County, Ohio that administers state, federal and local programs designed to help those in need and help families work toward self sufficiency, has expressed an interest in acquiring the Property for use in its child visitation rooms;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees (the “Board”) of Anderson Township, County of Hamilton, State of Ohio (the “Township”), as follows:

SECTION 1. That this Board hereby finds that the Property identified in Exhibit A is no longer needed by the Township for public use and has no monetary value to the Township, and that, therefore, this Board determines that it is in the best interest of the Township to dispose of the Property pursuant to the Statute, and particularly division (A)(7) of the Statute, "as is" by donation to JFS; provided that prior to taking possession of the Property, JFS must execute and deliver to the Township an Acknowledgement, Release and Indemnification in the form attached hereto as Exhibit B and by this reference made a part hereof.

SECTION 2. That the Township Administrator is authorized to sign all documents necessary to affect such disposition of the Property on an "as is" basis and without warranties to JFS.

SECTION 3. That the preambles hereto are and shall for all purposes be construed to be integral and operative parts of this Resolution.

SECTION 4. That this Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Revised Code, except as otherwise permitted thereby.

There was no further discussion.

Authorization to Bid Public Works Facility

RESOLUTION NO. 25 – 1205 – 03

Mrs. Stone moved to authorize bid preparation and advertisement for the Public Works Facility.
Mr. Gerth seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes

There was no further discussion.

Various Sidewalks Preliminary Engineering (Newtown Road, Beechmont Avenue, Evanor / Forestlake / Clough, and Bridges)

Mr. Drury presented the sidewalk implementation plans, including the three projects being considered and said staff want to diversify outside engineers.

Clough Engineering Consultant – Stantec

Mr. Drury said that multiple projects have been completed because of the 2020 Stantec report. These include added crosswalks, turn lanes, signals, and sidewalks, as well as turn lane improvements at Eight Mile and Clough Pike. He stated staff want an open contract with Stantec.

Beechmont and Eight Mile Turn Lane Engineering

Mr. Drury explained Speedway was working with the township on a potential project that would improve traffic at Beechmont and Eight Mile. He noted the plans take in account a change in traffic patterns and it would be beneficial to use the same group Speedway used to coordinate the potential traffic change and asked the Board to approve the following motion.

RESOLUTION NO. 25 – 1205 – 04

Mrs. Lausten moved to authorize the Township Administrator to enter into contract with the SSOE Group, following review by the Law Director, for engineering of a right turn lane from southbound Eight Mile Road to westbound Beechmont Avenue, utilizing 1994 TIF funds in the 2025 budget identified for Beechmont corridor improvements, in an amount not to exceed \$30,000.00, including an additional 10% contingency of \$3,000.00 **Mrs. Stone** seconded the motion.

There was no further discussion.

2026 Dental Insurance Renewal

RESOLUTION NO. 25 – 1205 – 05

Mrs. Lausten moved to authorize the Assistant Township Administrator for Human Resources to renew the Township's dental insurance contract with Superior Dental Care, effective January 1, 2026. **Mrs. Stone** seconded the motion.

Mrs. Earhart asked the board to add an additional item that was a point of procedure.

RESOLUTION NO. 25 – 1205 – 06

Mrs. Lausten moved that as to the following resolution, the rule requiring that it be read on two separate days be dispensed with. **Mrs. Stone** seconded the motion, and the roll being called upon the question. The vote resulted as follows:

Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes

RESOLUTION NO. 25 – 1205 – 07

LIMITED HOME RULE

**RESOLUTION ESTABLISHING RULES OF PROCEDURE FOR APPROVAL OF
MINUTES FROM MEETINGS OF THE BOARD OF TOWNSHIP TRUSTEES**

WHEREAS, by virtue of adoption of Resolution No. 03-0918-18, effective October 19, 2003, this Board of Township Trustees (“Board”) adopted a home rule government for Anderson Township, County of Hamilton, Ohio (“Township”); and

WHEREAS, under Chapter 504 of the Ohio Revised Code, particularly Section 504.04 of the Ohio Revised Code, limited home rule townships are empowered to exercise all powers of local self-government within the unincorporated territory of the township other than those powers that are in conflict with the general law; and

WHEREAS, neither the Ohio Revised Code nor generally accepted rules of parliamentary procedure require a board of township trustees to conduct a vote to approve the minutes of a regular meeting (see Opinion No. 2007-019 of the Ohio Attorney General), the Ohio Attorney General has found that “nevertheless, a board of township trustees may adopt reasonable rules for the conduct of its meetings” (see Section 504.09 of the Ohio Revised Code and 1992 Op. Att'y Gen No. 92-032); and

WHEREAS, this Board has adopted rules of procedure for the approval of the agenda and conduct of Public Forum at regular meetings of the Board and wishes to further delineate and establish a rule of procedure relating to the approval of minutes from meetings of this Board;

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Anderson Township, Hamilton County, Ohio, as follows:

SECTION 1. This resolution is passed in the exercise of this Board’s limited home rule powers under Chapter 504 of the Revised Code.

SECTION 2. Minutes from meetings of this Board shall be approved on motion by an affirmative vote of a majority of its members and shall serve as an accurate record of actions taken at such meetings; provided, that (a) a member of the Board who was not present at such a meeting for which minutes are prepared and provided to this Board for approval shall not make or second the motion for the approval of such minutes nor shall such member vote on the motion to approve said minutes, and (b) in the event that a majority of members of the Board present at the meeting at which minutes are presented for approval were not present at the meeting for which minutes are prepared and provided to this Board for approval, then on the sole motion (without the requirement of a second) of, and the affirmative vote of, the one member of the Board who was present at the meeting for which minutes are prepared and provided to this Board for approval shall be sufficient to approve the minutes so provided.

SECTION 3. Upon majority vote, the Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to Section 504.10 of the Revised Code, and authorizes the passage of this resolution upon its first reading.

SECTION 4. If passed by a unanimous vote, pursuant to Section 504.11(B) of the Revised Code, this resolution shall take effect immediately, and shall be posted for fifteen days in five of the most public places in the Township, as previously determined by this Board, which posting is hereby ordered.

SECTION 5. The preambles hereto are and shall for all purposes be construed to be integral and operative parts of this resolution.

SECTION 6. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Section 121.22 of the Revised Code, except as otherwise permitted thereby.

SECTION 7. This resolution is declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and welfare of the Township, and for the further reason that this Board wishes to provide for the approval of minutes from meetings of this Board in an efficient and timely manner.

There was no further discussion.

Executive Session

Mrs. Lausten moved to retire to Executive Session to consider the appointment of a public employee or official as permitted by Ohio Revised Code Section 121.22(G)(1) and to consider the sale of property as permitted by Ohio Revised Code Section 121.22(G)(2). **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

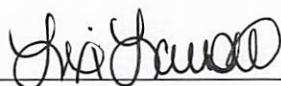
Mrs. Lausten moved to return from Executive Session. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.

MOTION TO ADJOURN

Mrs. Lausten moved to adjourn the meeting. **Mrs. Stone** seconded the motion.

Mr. Johnson called the roll: Mrs. Lausten, yes; Mr. Gerth, yes; Mrs. Stone, yes.



Lexi Lausten, Chair

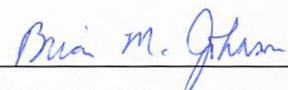


Brian M. Johnson, Fiscal Officer

CERTIFICATION

The undersigned duly elected and acting Fiscal Officer of Anderson Township, Hamilton County, Ohio, hereby certifies that the foregoing is a true excerpt from the minutes of a regular meeting, including the roll call votes thereat, of the Board of Township Trustees of said Township held on the 4th day of December 2025, and that said minutes have been duly entered upon the Journal of said Township.

This 18th day of December, 2025.



Brian M. Johnson
Brian M. Johnson, Fiscal Officer